# Early Years Arts Coordinator

Person Specification

## Essential

* Experience in developing and facilitating child and young person led Arts projects
* Be in possession of a related Certificate, Diploma or Degree
* The ability to listen to the children, families and communities’ needs and wants throughout designing, planning and delivering programmes
* Experience in collaborating with a wide range of people; from the children and young people and their families to artists, other team members and partners
* The ability to be organised and adaptable in your approach
* Demonstrate energy in all that you do and display a ‘can-do’ attitude,
* Be open to change and new ways of working,
* The ability to problem solve and make decisions
* Awareness of Child Protection guidelines and relevant legislation
* Awareness of risk assessment and risk benefit
* Experience and understanding of working in a fast moving environment
* Experience in monitoring and evaluation
* An understanding of children’s emotional health and well being
* Digital/Media Skills

**Highly Desirable**

* Experience in Coordinating projects and events
* Experience in supervising/line managing staff
* An understanding of the and experience of using a Community Development Approach
* Be in possession of a driving license

**Desirable and/or Helpful**

* Ideally have knowledge of basic first aid [training can be arranged]
* Experience of working in partnership with a number of stakeholders including parents/carers, schools, community organisations